

Sharon Bands Board Meeting Minutes
Location: Mick Morgan's Walpole
Monday August 6, 2018 7:15 PM

Present: Al True, Mark Freitas, Angela Woodward, Cathy Hichens, Matt Leftin, Tom Lucci, Derek Day, Liz Catalano
Absent: June Blumenthal, Charlie Piper. Steve Bell

Call to order at 7:17 pm. Co-President Matt Leftin presiding.

July minutes approved.

New member approval: Jeanne Watrous

Angela presented concert production checklist, board approved.

Discussion of volunteer job descriptions. Angela to get small labels to affix to our assets. Key positions (marketing, sponsorship) to be highlighted at Town Spa social. Jobs missing and need to be added: managing band email list, writing press releases, chart donation program.

Updated member handbook presented by Matt, reviewed with minor edits. Will distribute at Town Spa social and first rehearsal.

Concert Band library: All new music needs to go through Karen in advance (a week in advance), she will prepare and distribute to band. Cathy will ask Karen to document the process for music management.

Franklin cable recording offer was intended for their summer intern so not something we can do this year, will reconnect with them next year to gauge interest.

Discussion on draft budget. Tom also prepared a spreadsheet on historic stipend concert revenue to validate revenue plan. Need to add expense for printing of programs and flyers. Tom to revise and ensure balanced budget. Budget approved with planned revisions.

Matt reviewed survey results, 41 total responses. The highest scores for the concerts held in church venues (Sharon, E Weymouth, Raynham). Majority felt we play the "right amount" of concerts, although a number RSBB respondents felt we played too much.

Review of draft season schedule.

Will do ad for Fame, Tom to check what we have done in the past.

Town Spa event topics: Proposed season calendar, need for volunteers, production manager checklist, member handbook.

Future Board meetings second Monday, holiday exceptions September / October / November move to 3rd Monday.

Next Board meeting Monday September 17 @ Sharon Middle School.

Meeting adjourned at 9:35pm

Respectfully submitted,
Mark Freitas, Clerk